



PAYROLL DIRECT DEPOSIT

In order for direct deposit to be established, you must attach a void check (no exceptions)

- I would like to have my earnings conveniently and automatically deposited to my bank account every payday.
I would like to cancel automatic deposit and receive a check.

(Please Print)

Employee Name Social Security No. Street Address City State Zip Email Direct Deposit Voucher to

I (We) hereby authorize First Choice Staffing, as my employer, to initiate such deposits (credits) and/or corrections to the previous credits through the payroll service of the bank designated by First Choice and I (We) authorize the bank identified below to credit and/or correct all such amounts to my (our) account indicated below.

Bank Name Branch Office Bank/Branch Address City State Zip Account # (Circle One) Checking Saving ABA # Signature Date Second Signature Date (If Joint Account)

FOR PAYROLL DEPARTMENT ONLY

Company # Pay Group Employee ID Office Name/# Effective Date Entered By Date Entered Pre Note Complete Date Verified By